

# RUNNING START Steps to Enrollment



## Steps to Become an Enrolled Student



## Steps for Funding and Payment



## Additional Student Resources

### ○ Qualify for the Running Start Program

To be eligible at Clark College students must:

- have junior or senior status determined by student's high school district;
- live in Washington State; and
- be enrolled through a Washington public school district. *Home school students must register with their public high school.*

### ○ Apply for Admission

Apply at [www.clark.edu/apply](http://www.clark.edu/apply). When your application is processed, your ctcLink ID will be emailed to you.

When filling out the application, in the Academic Data Section select Academic Program: "Running Start."

✉ [start@clark.edu](mailto:start@clark.edu)

### ○ Activate ctcLink account

Go to [www.clark.edu/go/activate-ctcLink](http://www.clark.edu/go/activate-ctcLink). Follow instructions to activate your account.

### ○ Placement

Visit [www.clark.edu/assessment](http://www.clark.edu/assessment) for placement options. Placement documents and GPA reporting can be emailed to ✉ [enroll@clark.edu](mailto:enroll@clark.edu) with student name and ctcLink ID.

### ○ Orientation

Visit [www.clark.edu/orientation](http://www.clark.edu/orientation) to complete the Orientation. Orientation is required prior to registering for classes.

### ○ Register for Classes

Students should check their *MyClark@ctcLink* account for their registration date and time. Register at [www.clark.edu/current](http://www.clark.edu/current).

#### Virtual Registration assistance

➔ [www.clark.edu/cc/virtual-support](http://www.clark.edu/cc/virtual-support).

#### Questions?

☎ 360-992-2366 ✉ [enroll@clark.edu](mailto:enroll@clark.edu)

### ○ Meet with your High School Counselor

Your high school counselor will help you fulfill your high school graduation requirements and complete an Enrollment Verification Form every term (EVF).

The EVF tracks the combined number of credits in which you are enrolled between your high school and the college.

### ○ Submit an Enrollment Verification Form (EVF)

Students must turn in an EVF signed by a parent/guardian, high school counselor, and the student each term they are registered (Fall, Winter, and Spring).

Email EVF to ✉ [enroll@clark.edu](mailto:enroll@clark.edu).

### ○ Fee Waiver Form

Students may qualify for an additional fee waiver by providing documentation along with the fee waiver form.

For information on how to qualify for the fee waiver and access to the form, please visit [www.clark.edu/runningstart](http://www.clark.edu/runningstart) or the Enrollment Services office.

### ○ Pay Fees and/or Tuition

Ready to pay now?

➔ [MyClark@ctcLink > Financial Account > Payments](#)

#### Enroll in a Payment Plan:

Visit [www.clark.edu/STEPP](http://www.clark.edu/STEPP) for more information on Clark's payment plan.

✉ [cashiers@clark.edu](mailto:cashiers@clark.edu) ☎ 360-992-2177

#### Questions?

✉ [enroll@clark.edu](mailto:enroll@clark.edu) regarding tuition and fees owed.

### ○ Purchase or Rent Books

Booklists are available on the Clark College Bookstore website prior to the start of each quarter. Optional Student ID card and C-TRAN bus pass can also be purchased at the bookstore for a nominal fee.

📍 Gaiser Hall (GHL) 120 ☎ 360-992-2149

➔ [www.clarkbookstore.com](http://www.clarkbookstore.com)

### Virtual Support Center

Connect with Clark College offices and services through Zoom by visiting the Virtual Support Center.

➔ [www.clark.edu/cc/virtual-support](http://www.clark.edu/cc/virtual-support)

### Advising Services

Stay on track, make sure you visit with an advisor throughout your time at Clark.

Students can meet with Advising after they have completed their Orientation.

➔ [clark.edu/advising](http://clark.edu/advising) ☎ 360-992-2345

### Disability Support Services (DSS)

DSS Office staff assist those with disabilities in pursuing their educational goals.

☎ 360-992-2314 or 360-991-0901 (VP)

### Notes

ctcLink ID #:

Password:

Writing Placement:

Math Placement:

Registration Date:

Term Start Date:



Clark College does not discriminate on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal in its programs and activities. Learn more at [www.clark.edu/nds](http://www.clark.edu/nds)

Alternate format of this document is available upon request. Please contact Disability Support Services at 360-992-2314 or VP 360-991-0901.